



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, OCTOBER 17, 2018 7:00 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on October 24, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at _____ p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated October 17, 2018 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

[03.00 CONFLICT OF INTEREST REPORTING FORM 2018](#)

4. DEPUTATIONS AND PETITIONS

None scheduled

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – October 3, 2018

[05.01 CouncilMinutes October3](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated October 3, 2018 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for September 27 to October 10, 2018 to be presented

[07](#)

#2018-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$778,797.94 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

1. Brian Vanderkwaak Resignation

[09 a 01 Brian Vanderkwaak Resignation](#)

#2018-

Moved by _____

Seconded by _____

THAT Council accept the resignation of Brian Vanderkwaak.

b. Administration

1. Recreational Cannabis Legalization

[09 b 01 Recreational Cannabis Legalization](#)

#2018-
Moved by_____

Seconded by_____

THAT Council direct staff to undertake public consultation to gather feedback related to opting-in or opting-out of retail cannabis stores within Southwest Middlesex.

c. Building

1. Building Permit List – September 2018

[09 c 01 2018 September Building Report](#)

#2018-
Moved by_____

Seconded by_____

THAT the building permit list for September 2018 is received.

d. Finance

1. Adjustment of Property Taxes

[09 d 01 Tax Adjustment 13](#)

#2018-
Moved by_____

Seconded by_____

THAT council instruct the treasurer to adjust the property taxes for roll # 3906-001-020-02100-0000 by \$1,970.00 in accordance with MPAC's recommendation.

2. 3rd Quarter Variance Report

[09 d 02 3rd Quarter Variance Report2](#)

#2018-

Moved by _____

Seconded by _____

THAT council receive the enclosed variance report.

3. Disposal of Surplus Computer Equipment

[09 d 03 Disposal of Surplus Computer Equipment](#)

#2018-

Moved by _____

Seconded by _____

THAT council update the 'Disposal of Surplus Computer Equipment' policy to direct that all surplus equipment be returned to the County;

AND THAT all laptops belonging to councilors that are being replaced with tablets be sent to the County for disposal or repurposing.

e. Facilities and Recreation

1. Ekfrid Museum Christmas Movie

[09 e 01 Ekfrid Christmas Movie](#)

#2018-

Moved by _____

Seconded by _____

THAT Council permits the Ekfrid Museum Committee to have free use of the Ekfrid Community Centre to host a free community Christmas movie, tentatively on Saturday December 8, 2018.

2. Glencoe and District Historical Society Lease

[09 e 02 Glencoe District Historical Society Lease](#)

#2018-

Moved by _____

Seconded by _____

THAT Council approves the attached updated lease, which allows the Glencoe & District Historical Society (G&DHS) to move into 178 McKellar Street, once the library has moved to its new location.

And

THAT Council directs staff to begin the process of having 247 Main Street listed for sale.

f. Public Works

10. REPORTS OF COMMITTEES

11. UNFINISHED BUSINESS

1. Southwest Middlesex Strategic Plan (deferred at October 3, 2018 meeting)

- Powerpoint Presentation

[11 01 Southwest Middlesex Strategic Plan 2018 update presentation](#)

- Report

[11 01 Southwest Middlesex Strategic Plan 2018 update](#)

#2018-

Moved by _____

Seconded by _____

THAT Council receive the 2014-2018 Southwest Middlesex Strategic Plan for information.

12. INFORMATION CORRESPONDENCE

1. Letter from Monte McNaughton, Minister of Infrastructure regarding AMO delegation concerning water and wastewater projects

[12 01 monte mcnaughton letter](#)

2. Letter from Andrea Khanjin, Parliamentary Assistant, Ministry of the Environment, Conservation and Parks regarding AMO delegation concerning the landfill

[12 02 AMO PA Southwest Middlesex](#)

3. Thank You Notes from GDHS Students

[12 03 thankyou](#)

4. AMO's 2017 Report on the Federal Gas Tax Program

[12 04 Federal Gas Tax Program](#)

5. AMO Recommendations: Bill 36 Ontario Cannabis Statute Law Amendment Act, 2018

[12 05 AMO Recommendations Cannabis](#)

#2018-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- October 24, 2018 – Council/Planning – 7:00 p.m.
- November 7, 2018 – Council – 1:30 p.m.
- November 21, 2018 – Council – 7:00 p.m.
- November 28, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

#2018-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

Labour relations or employee negotiations

Specifically, the matter relates to the following:

Hiring of Seasonal Road Workers

#2018-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2018/

[16 01 Bylaw ConfirmingOctober17Mtg](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (October 17, 2018)

#2018-

Moved by _____

Seconded by _____

That By-law No. 2018 be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.